

OCEOLA TOWNSHIP BOARD
Minutes of July 11, 2023

The Oceola Township Board held a regular meeting on Tuesday, July 11, 2023, with Clerk Jaime Clay, Treasurer Christine Andrews, Trustees Kieth Huff, Robert Henshaw, Terrance Philibeck and Michael Yenshaw in attendance. Supervisor Dunleavy was absent. Attorney Chris Stritmatter was also present. Treasurer Andrews opened the meeting at 7:00 p.m. with a pledge to the flag.

Meeting Chair

Clerk Clay moved to nominate Treasurer Andrews to chair the meeting in Supervisor Dunleavy's absence.

Henshaw supported the motion.

The motion carried.

Approval of June 2023 Minutes

Henshaw moved to approve the minutes for the regular meeting and the special meeting that were held on June 6, 2023, at 6:00 p.m. and 7:00 p.m.

Philibeck supported the motion.

The motion carried.

Call to the Public

A resident voiced their concern and asked for a re-evaluation of zoning ordinances in relation to livestock in AG residential zones.

Operating Engineers Water and Sewer Request

Henshaw moved to approve the request to begin formal discussion with Howell Township in relation to Operating Engineers access to sewer and water in Howell Township, pending the revisal of the current PUD to incorporate the requirement of Operating Engineers adhere to MHOG and GO standards.

Philibeck supported the motion.

The motion carried.

DTE Township Streetlights

Huff moved to accept the quote for \$5,549.90 (five thousand five hundred forty-nine dollars and ninety cents) from DTE to replace 15 streetlights throughout the township with LED lights resulting in an annual cost savings of \$1,754.35 (one thousand seven hundred fifty-four dollars and thirty-five cents).

Philibeck supported the motion.

The motion carried.

Sale of Township Car

Henshaw moved to approve the sale of the Township car for a total amount of \$13,000.00 (thirteen thousand dollars).

Huff supported the motion.

Roll Call Vote: 6-0-0-1

Dunleavy – Absent, Henshaw – Y, Huff – Y, Yenshaw – Y, Andrews – Y, Philibeck – Y, Clay – Y.

The motion carried.

Lexis Nexis – Code Enforcement Software

Clay moved to approve the purchase of the Code Enforcement software for \$150.00 (one hundred fifty dollars) per month.

Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Dunleavy – Absent, Yenshaw – Y, Clay – Y, Andrews – Y, Philibeck – Y.

The motion carried.

5400 East Highland Rd. – Proposed Rezoning

Henshaw moved to approve the rezoning of 5400 Highland Rd from AR Agricultural Residential to M-1 Industrial based on the recommendation of the Planning Commission, Township Planner, Zoning Administrator and Livingston County Department of Planning. The parcel conforms to the Township Master Plan for M-1 industrial zoning.

Huff supported the motion.

Roll Call Vote: 6-0-0-1

Yenshaw – Y, Clay – Y, Andrews – Y, Philibeck – Y, Huff – Y, Henshaw – Y, Dunleavy – Absent.

The motion carried.

Livingston County Road Commission – Cell Tower Space Rental

Huff moved to approve the renewal of the LCRC Cell tower space rental agreement at \$600.00 (six hundred dollars) per month to be paid in one installment of \$7,200.00 (seven thousand two hundred dollars) for fiscal year July 1, 2023– June 30, 2024.

Henshaw supported the motion.

The motion carried.

August Board Meeting Date Change

Huff moved to change the August Regular Township Board Meeting date from Tuesday, August 1, 2023, to Monday, August 7, 2023.

Henshaw supported the motion.

The motion carried.

Trustee Salary – Adjust Mistake

Philibeck moved to correct the base salary for Township Trustees for fiscal year 23/24 from \$11,587.00 (eleven thousand five hundred eighty-seven dollars) to \$12,166.00 (twelve thousand one hundred sixty-six dollars) in accordance with the annual percentage raise.

Yenshaw supported the motion.

The motion carried.

Verizon Cell Site Contract

Philibeck moved to approve as presented the Verizon Cell Site contract giving Supervisor Dunleavy authorization to execute the agreement with the forthcoming changes and amendments for work site notice.

Henshaw supported the motion.

The motion carried.

Release Escrow

Clay moved to approve the release of fire escrow funds in the amount of \$13,835.00 (thirteen thousand eight hundred thirty-five dollars) to Clifford Korsedal at 5849 Whispering Oaks Drive. Philibeck supported the motion.

Roll Call Vote: 6-0-0-1

Philibeck – Y, Yenshaw – Y, Andrews – Y, Huff – Y, Dunleavy – Absent, Henshaw – Y, Clay – Y.

The motion carried.

Chemung Hills Golf Course

Huff moved to allow Clerk Clay to reimburse CHGC in the amount of \$1,401.10 (one thousand four hundred one dollars and ten cents) for necessary repairs by Hutson Inc. to the tractor minus the \$750.00 (seven hundred fifty dollar) equipment deductible to be paid by Chemung Hills.

Henshaw supported the motion.

The motion carried.

Philibeck moved to approve the payment of \$18,440.95 (eighteen thousand four hundred forty dollars and ninety-five cents) for completed work at Chemung Hills Golf Course to Richland

Construction pending confirmation that there is no damage in the men’s locker room due to a leaking copper pipe.

Clay supported the motion.

Roll Call Vote: 5-1-0-1

Dunleavy – Absent, Henshaw – Y, Huff – N, Yenshaw – Y, Andrews – Y, Philibeck – Y, Clay – Y.

The motion carried.

Philibeck moved to approve \$16,500.00 (sixteen thousand five hundred dollars) for Chemung Hills furniture purchases.

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Henshaw – Y, Huff – Y, Dunleavy – Absent, Yenshaw – Y, Clay – Y, Andrews – Y, Philibeck – Y.

The motion carried.

Oceola Community Center

Philibeck moved to approve the quote from Briggs Mechanical for \$10,962.00 (ten thousand nine hundred sixty-two dollars) for installation of two new thermostat-controlled HVAC zones in the upstairs area of the Community Center.

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Yenshaw – Y, Clay – Y, Andrews – Y, Philibeck – Y, Huff – Y, Henshaw – Y, Dunleavy – Absent.

The motion carried.

Payment of Bills

Huff moved to authorize the payment of bills as presented for the following funds:

June 2023 Bills

General Fund (101)	\$ 1,017,739.64
Trust and Agency (701)	\$ 15,397.00
Chemung Hills (508)	\$ 63,233.37
Building and Site (469)	\$ 52,614.94
ARPA (464)	\$ 28,773.83
Private Roads (204)	\$ 2,040.80
RMONE (403)	\$ 23,332.59

Henshaw supported the motion.

Roll Call Vote: 6-0-0-1

Dunleavy – Absent, Clay – Y, Yenshaw – Y, Andrews – Y, Huff – Y, Henshaw – Y, Philibeck – Y.

The motion carried.

Adjournment

Henshaw moved to adjourn the meeting at 9:00 p.m.

Huff supported the motion.

The motion carried.