

OCEOLA TOWNSHIP BOARD
Minutes of June 7, 2022

The Oceola Township Board held a regular meeting on Tuesday, June 7, 2022 with Supervisor Bill Bamber, Clerk Jaime Clay, Treasurer Christine Andrews, Trustees Sean Dunleavy, Lance Schuhmacher, Kieth Huff and Robert Henshaw in attendance. Attorney Chris Stritmatter was also present. Supervisor Bamber opened the meeting at 7:00 p.m. with a pledge to the flag.

Approval of May 3, 2022 Minutes

Henshaw moved to approve the minutes of May 3, 2022, as presented.
The motion was supported by Schuhmacher.

The motion carried.

Call to the Public

There was no response from the public.

Public Hearing: Proposed Budgets: General, Debt Service, and Special Revenue Funds

There was no response from the public.

Public Hearing: Proposed Property Tax Millage Rate to Support the General Fund Budget

There was no response from the public.

Public Hearing of Cost for Amberly Woods.

Bryan Kimberly of 2910 W. Amberly Blvd., stated he brought in the updated quotes and presented the board with a proposal form.

Richard Heins of 926 Colechester Ct., inquired if the township held a retainage for the work being done in Amberly Woods.

Kira Kociszewski 2741 W. Amberly Blvd., inquired how the work that is to be done would get paid for.

Roger Powlison of 2777 W. Amberly Woods, inquired about the original quote and the scope of work that would be included.

Janice Teeters of 914 Colechester Ct., questioned if the cost of permits were included in the quote given by the company to do the work in the retention ponds in Amberly Woods.

David Keramidas of 961 Colechester Ct, stated he was in favor of the improvements of the retention ponds.

Cost for Amberly Woods, Retention Ponds Improvement

Schuhmacher moved to approve \$1,100.00 (one thousand, one hundred dollars even) per parcel for 66 parcels to be levied for 3 years at the interest rate of 3% (three percent) per year on the unpaid balance, for retention ponds improvements on Amberly Woods.

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Schuhmacher-Y, Andrews-Y, Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y

The motion carried

Livingston County Sherriff

Dunleavy moved to contribute \$25,000 (twenty-five thousand dollars even) annually to the Livingston County Sherriff's Department, to provide a uniformed deputy assigned to Ocoola Township and the other participating municipalities and the schools located outside of the city of Howell, to conduct walk- throughs, assist with emergency planning, address school related issues, and be exclusive to the townships when school is not in session.

The motion was supported by Schuhmacher.

The motion carried.

Budget Amendments FY 2021/2022 Resolution # 22-06-01

Andrews moved to approve Resolution # 22-06-01, budget amendments for the Budget FY 2021/2022, as follows:

<u>FEDERAL ARPA GRANT FUND (464)</u>	<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
REVENUE			
000-501.000 FEDERAL GRANTS INCOME	\$0.00	\$779,000.00	\$779,000.00
EXPENDITURE			
000-450.001 SUPPLIES	\$0.00	\$2,700.00	\$2,700.00
000-450.005 ARCHITECTURAL SERVICES	\$0.00	\$16,105.00	\$16,105.00
000-450.010 INTERIOR DESIGN SERVICES	\$0.00	\$4,000.00	\$4,000.00

The motion was supported by Henshaw.

The motion carried.

Dunleavy moved to approve Resolution # 22-05-02, as amended, for the Budget FY 2021/2022, as follows:

<u>GENERAL FUND (101)</u>	<u>CURRENT</u>	<u>AMENDED BY</u>	<u>PROPOSED AMENDED BUDGET</u>
EXPENDITURE			
445-801.000 DRAINS	\$10,500.00	\$987.00	\$11,487.00
EXPENDITURE			
721-803.000 PLANNING CONSULTANT	\$16,000.00	\$18,000.00	\$34,000.00
EXPENDITURE			
441-836.000 ROAD MAINTENANCE	\$870,850.00	(\$18,987.00)	\$851,863.00

The motion was supported by Henshaw.

The motion carried.

Property tax millage rate to be levied to support the proposed General Fund budget
Schuhmacher moved to comply with the General Appropriations Act (MCL 141.437) by adopting the tax levy for Fiscal Year 2022/2023 of .6491 mills per \$1,000.00 (one thousand dollars even) of taxable value for the Operating Millage for the General Fund. This levy will generate \$474,801.00 (four hundred seventy-four thousand, eight hundred one dollars even) which is \$22,075.00 (twenty-two thousand, seventy-five dollars even) more than the amount levied for the 2021-2022 taxes.

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Andrews-Y, Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y, Schuhmacher-Y

The motion carried.

Schuhmacher moved to comply with the General Appropriations Act (MCL 141.437) by adopting the tax levy for Fiscal Year 2022/2023 of .9375 mills per \$1,000.00 (one thousand dollars even) of taxable value for Township Roads. This levy will generate 685,759.00 (six hundred, eighty-five thousand, seven hundred fifty-nine dollars even) which is \$37,575.00 (thirty-seven thousand, five hundred seventy-five dollars even) more than the amount levied for the 2021-2022 taxes.

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y, Schuhmacher-Y, Andrews-Y

The motion carried.

General Funds Budget Approval for Fiscal Year 2022/2023

Huff moved to approve the General Fund Budget as presented for FY 2022/2023, reflecting revenue in the amount of \$1,956,650.00 (one million, nine hundred fifty-six thousand, six hundred fifty dollars even) and expenditures by category as follows:

<u>General Funds Budget Fiscal Year 2022/2023</u>	
Township Board	\$ 373,300.00
Assessor	\$ 118,100.00
Elections	\$ 78,000.00
Building and Grounds	\$ 92,180.00
General Services	\$ 420,050.00
Public Works	\$ 895,420.00
Planning Commission	\$ 39,500.00
Parks & Recreation	\$ 122,500.00
Other Miscellaneous	\$ 1,000.00
Capital Outlay	\$ 70,000.00
Transfers (Out) and Other Uses	\$ 0.00
Totaling	\$2,210,050.00

The motion was supported by Henshaw.

Roll Call: 7-0-0-0

Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y, Schuhmacher-Y, Andrews-Y, Bamber-Y

The motion carried.

Debt Service Funds Budget Approval for Fiscal Year 2022/2023

Henshaw to approve the Debt Service Budget for the Water Tap and Sewer Tap Fund FY 2022/2023 as follows:

<u>Fund</u>	<u>Revenue</u>	<u>Expense</u>
Water Tap Fund	\$0.00	\$0.00
Sewer Tap Fund	\$0.00	\$0.00

The motion was supported by Huff.

Roll Call Vote: 7-0-0-0

Huff-Y, Henshaw-Y, Dunleavy-Y, Schuhmacher-Y, Andrewes-Y, Bamber-Y, Clay-Y

The motion carried.

Special Revenue Funds Budget Approval for Fiscal Year 2022/2023

Schuhmacher moved to approve the Special Revenue Funds as presented for FY 2022/2023 by category as follows,

Special Revenue Funds Fiscal Year 2022/2023

<u>Fund</u>	<u>Revenue</u>	<u>Expense</u>
ARPA	\$ 779,000.00	\$ 760,500.00
Road Millage Fund	\$ 600,000.00	\$ 500.00
Building and Site Trust Fund	\$ 211,000.00	\$ 326,500.00
Public Safety Fund	\$ 0.00	\$ 0.00
Chemung Hills Golf Fund	\$ 50,050.00	\$ 65,500.00
Emergency Support Fund	\$ 0.00	\$ 0.00

The motion was supported by Henshaw.

Roll Call Vote: 7-0-0-0

Henshaw-Y, Dunleavy-Y, Schuhmacher-Y, Andrews-Y, Bamber-Y, Clay-Y, Huff-Y

The motion carried.

Oceola Township Master Plan

Huff moved to approve the distribution of the Oceola Township Master Plan to the required entities for review.

The motion was supported by Henshaw.

The motion carried.

Water Service for Fairlane Estates

Huff moved to allow Fairlane Estates to remain on their current well system.

The motion was supported by Dunleavy.

The motion carried.

Wage Resolution #22-06-02

Huff moved to approve Resolution # 22-06-02 Compensation Schedule, with the appropriate changes, for Township Personnel for wages for the Fiscal Year 2022/2023.

The motion was supported by Andrews.

The motion carried.

Blacktop Roads

Dunleavy moved to get a quote for blacktop road improvement from the Livingston County Road Commission for Mack Road, Allen Road to Clyde Road and Eager Road, Bigelow Road to Brophy Road.

The motion was supported by Henshaw.

The motion carried.

Gravel Roads

Henshaw moved to get quotes for gravel road improvements from the Livingston County Road Commission, for Dunn Road, Green Road to Argentine Road, Armstrong Road, Musson Road to the end, and Kimberly Road, Curdy Road to the end.

The motion was supported by Dunleavy.

The motion carried.

Livingston County Road Commission- Hacker Road

Dunleavy moved to approve the quote from the Livingston County Road Commission for \$81,000 (eighty-one thousand dollars even), with Ocoola Township, Hartland Township and the Livingston County Road Commission Livingston County each to pay \$27,000 (twenty seven thousand dollars even) and for that amount to be paid out of the Road Milage Fund, for road improvements on approximately 4,500 (four thousand, five hundred feet even) of Hacker Road, to include four days of tree trimming and removal with tree subcontractor, install approximately 2,750 tons of limestone to road surface and necessary work associated and provide chloride for new limestone surface.

The motion was supported by Henshaw.

The motion carried.

Infinity Homes & Co-Orchard Park Square

Dunleavy moved to deny the request made by Rino Soave to defer sewer and water tap fees until the time the units are ready for Certificates of Occupancy to be issued, for Orchard Park Square Units #1-22, #45-66 and #89-94.

The motion was supported by Andrews.

The motion carried.

Civil Infractions Ordinance, Resolution #22-06-03

Schumacher moved to adopt Resolution #22-06-03 the Oceola Township Civil Infractions Ordinance, effective thirty days after the publication of the Ordinance.

The motion was supported by Dunleavy.

Roll Call Vote:7-0-0-0

Dunleavy-Y, Schuhmacher-Y, Andrews-Y, Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y

The motion carried.

Ordinance Enforcement Services

Henshaw moved to approve reaching an agreement with Mckenna to handle the code enforcement of the Civil Infractions Ordinance violations in combination with the Livingston County Sheriff's Department.

The motion was supported by Huff.

Roll Call Vote:7-0-0-0

Schuhmacher-Y, Andrews-Y, Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y

The motion carried

Livingston County Hazard Mitigation Plan

Huff moved to approve Resolution # 22-06-04, to adopt and have the Township Supervisor sign the Livingston County Hazard Mitigation Plan.

The motion was supported by Schuhmacher.

Roll Call Vote:7-0-0-0

Andrews-Y, Bamber-Y, Clay-Y, Huff-Y, Henshaw-Y, Dunleavy-Y, Schuhmacher-Y

The motion carried.

Participating Plan Board of Directors

Schuhmacher moved to vote for Supervisor William Bamber for the MTPP Board of Director position in Zone 9.

The motion was supported by Dunleavy.

The motion carried.

Oceola Township Soccer Fields

Henshaw moved to approve the quote as presented by Tetra Tech for \$2,800.00 (two thousand eight hundred dollars even) for Oceola Township Hall Soccer Field drainage improvements preliminary engineering services.

The motion was supported by Schuhmacher.

The motion carried.

Oceola Community Center

Andrews moved to approve up to \$1,500.00 (one thousand five hundred dollars even) for the purchase of a backpack blower and a power washer, with warranty to be owned by Oceola Township.

The motion was supported by Henshaw.

The motion carried.

Chemung Hills Golf Course

Dunleavy moved to approve \$11,520.00 (eleven thousand five hundred twenty dollars even) For a new Marygrove Awning at Chemung Hills Golf Course.

The motion was supported by Henshaw.

The motion carried.

Payment of Bills

Huff moved to authorize the payment of bills as presented for the following funds:

May 2022 Bills

General Fund (101)	\$ 74,225.82
Trust and Agency (701)	\$ 18,297.00
Building and Site (469)	\$ 22,757.44
ARPA (464)	\$ 2,585.88
Chemung Hills (508)	\$ 10,041.00
Private Roads (204)	\$ 424.36
Road Millage (403)	\$ 29,979.87
New User Sewer (460)	\$ 5,627.00
New User Water (461)	\$ 8,375.00
Chase General Fund (101)	\$ 19,229.07

The motion was supported by Henshaw.

The motion carried.

Adjournment

Dunleavy moved to adjourn the meeting at 10:00 p.m.

The motion was supported by Henshaw.

The motion carried.

Jaime Clay-Clerk